



CHARGING AND REMISSION POLICY

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we still allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded.

The following is a list of some additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

Further information on school charging and remission can be found at www.gov.uk/government/uploads/system/uploads/attachment_data/file/514619/Charging_for_school_activities.pdf

Others

I. Hot School Meals

Universal Free School Meals For Infants

From September 2014, every child in reception, year 1 and year 2 is offered a free school lunch. This follows a recommendation in the School Food Plan, an independent review published in July 2013, which aims to bring about a significant increase in the numbers of children eating good food in schools. Parents are required to order school meals prior to the beginning of each term.

Hot School Meals

Hot school meals are provided at a cost of £2.30 per day. Parents are required to order and pay for school meals directly with the hot school meal provider via their website.

You may be entitled to claim for Free School Meals for your child if you receive:

- Income Support
- Income Based Job Seeker's Allowance
- Income-Related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999

- The Guarantee Element of State Pension Credit
- Child Tax Credit, provided you are not entitled to Working Tax Credit* and have an annual household income (as assessed by HM Revenue & Customs) that does not exceed £16 190
- Universal Credit

*unless in the Working Tax Credit 'run on' – the payment someone may receive for a further 4 weeks after they stop qualifying for Working Taxing Credit.

Children who receive any of the qualifying benefits listed above in their own right are also eligible to receive free school meals.

2. Music

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits receive 50% remission, therefore only paying 50% of the charge. We give parents information about additional music tuition at the start of each academic year.

3. Residential

There is a charge for the residential trip for Year 6 students as this is not part of the national curriculum; however it is viewed by the governing body as playing an important part in preparing pupils move to secondary school. Payment is required for the cost of accommodation and meals, however there is no obligation to pay for transport and the cost of instruction, which is voluntary contribution as the visit takes place in school time.

It is hoped that parents realise that withholding voluntary contributions may result in trips being cancelled as the school is unable to subsidise these events.

Parents have a right to know the breakdown of the charges which are;

- 55% of the charge requires compulsory payment and is for board and lodgings;
- 45% of the charge requires voluntary contribution and is for tuition;
- Charges for transport require voluntary contributions and are reliant on the transport company's charges.

4. Swimming

The school organises swimming lessons for some children in Key Stages 1 and 2. These take place in school time and are part of the National Curriculum. We make a voluntary charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. Voluntary contributions are required for transport for the children to use the local swimming pool.

5. After School Clubs

The school offers after school clubs. A qualified coach may be employed, who is not a member of the school staff, to run and organize these sessions. We make a charge for these sessions but no profit is made.

Signed: J A Austin

Date: November 2016